

# CITY COMMISSION MINUTES

**JULY 11, 2016  
WORK SESSION**

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The City Commission of the City of Sanford, Florida, met in Work Session on Monday, July 11, 2016, at 4:00 PM, in the Railroad Depot Room, 2<sup>nd</sup> Floor, City Hall, and 300 North Park Avenue, Sanford, Florida.

Present: Mayor Jeff Triplett  
Vice Mayor Randy Jones  
Commissioner Art Woodruff  
Commissioner Velma Williams (present at 4:50 PM)  
Commissioner Patty Mahany (present at 4:50 PM)  
City Manager Norton N. Bonaparte, Jr.  
City Attorney William L. Colbert  
City Clerk Cynthia Porter  
Deputy City Clerk Traci Houchin

Mayor Triplett called the meeting to order at 4:07 PM.

1. Presentation of Sanford Airport Authority Financial Report [Commission Memo 16-229.A] (RM 6.A)

Bill Blend, Moore Stephens Lovelace, P. A., presented the report.

2. Sanford Airport Authority FY 2015/2016 budget amendment [Commission Memo 16-229.B] (RM 6.B)

Sanford Airport Authority President Diane Crews said that this request is due to unanticipated expenses in salaries; benefits; and professional contractual services (audits). This is an action item on tonight's agenda.

3. Presentation of Comprehensive Annual Financial Report [Commission Memo 16-229.C] (RM 6.C)

Bill Blend, Moore Stephens Lovelace, P.A., distributed a handout and presented a powerpoint presentation.

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4. Presentation of City Financial Report – 2<sup>nd</sup> Quarter Ended March 31, 2016  
[Commission Memo 16-232]

Finance Director Cynthia Lindsay reviewed the report.

5. Regular Meeting Items – additional information
- A. Classification and Pay Plan Resolution No. 2597, to deauthorize the Executive Assistant to the City Commission position in the City Manager's Office and authorize one Performance Manager Coordinator position in the Finance Department. [Commission Memo 16-233] (RM 8.A)

Finance Director Cynthia Lindsay distributed a handout and presented a brief presentation. City Manager Bonaparte said that this is a great opportunity to move the City forward and that he highly recommends the position. After a brief discussion, the Commission still had some concerns. This is an action item on tonight's agenda.

- B. Request for a loan in the amount of \$86,422 to the Community Improvement Association of Seminole County, Inc., for the Hopper Academy project; and authorize the Mayor to execute all necessary documents, including the Loan Agreement, Lienhold Mortgage and Promissory Note to the benefit of the City. [Commission Memo 16-235] (RM 8.C)

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City Attorney Colbert said that he has prepared the agreement, the note and the mortgage. It includes the standard interest rate and lists the loan mature date of December 31, 2016. This is an action item on tonight's agenda.

Economic Development Director Bob Turk distributed and reviewed a handout pertaining to Item 7.A, the third reading of Ordinance No. 4383. This is an action item on tonight's agenda.

## 6. Briefing Items

Mayor Triplett recommended that the Budget Work Session be re-scheduled to Thursday, July 14, 2016 at 2:00 PM.

## 7. City Manager Comments

'Try the Train' coupons are available in the City Manager's Office. Mr. Bonaparte said that this is an opportunity to try SunRail free of charge through July 15, 2016.

Mr. Bonaparte asked the Commission to select a voting delegate for the Florida League of Cities Conference in Hollywood, Florida. Commissioner Woodruff said that he will serve as the voting delegate.

Mr. Bonaparte said that there is a Black Lives Matter march tonight at 5:00 PM. He said that folks may experience road blocks in some areas. Prior notice was not given as this is a last minute event.

Mr. Bonaparte asked Planning and Development Services Director Russ Gibson to give an update on Marina Isle. Mr. Gibson said that the City has received a

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building permit application requesting to demo the hotel and a site plan application replacing the hotel with a four (4) story assisted living facility.

Mr. Colbert gave an update on the Seminole Commons documentation that has been prepared. He said the applicant is currently working with the lender.

There being no further business, the meeting was adjourned at 5:40 PM.

Attest:



City Clerk

  
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Mayor Jeff Triplett

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